

Inservice Request Approval Form

Title: _____

Description of training: _____

Location: _____

Time: _____ Hours/Credits: _____ Date(s): _____
(deduct lunch breaks from total time)

Learning Method: Workshop (knowledge) Learning Community/Lesson Study Group Action Research
 Structured Coaching/Mentoring Implementation of "high effect" practices Workshop (new improved practices)

Implementation Method: Structured Coaching/Method Collaboration Planning/Learning Community Lesson Study Group Participant

Inservice points may be awarded for components that focus on the following: (check all that apply)

Analysis of Student Data Student Assessment Instructional Strategies Subject Content Expertise Classroom Technology
 Classroom and Student Management Instructional Leadership Parent Involvement School Safety

SWD (Students with Disabilities) points may be awarded for components that **focus** on methods/strategies:

Instructional Strategies Inclusion Strategies Classroom Management Assessment Visual and Augmentative Communication
 Behavior

RDG (bankable hours only)

Reading Strategies

RD 40 points may be awarded if the course focuses on **all** the following:

The use of explicit, systematic, and sequential approaches to reading instruction, developing phonemic awareness, and implementing multisensory intervention strategies. (If the training is missing any of the key points, the course is not eligible to be counted towards the 40 points needed for renewal beginning 2025.)

Target Audience: _____

Max Wait List: _____

Max Participants: _____

Instructors: _____

Educator Standards (check all that apply)

Florida Educator Accomplished Practices: Quality of Instruction: Instructional Design and Lesson Planning Learning Environment
 Instructional Delivery and Facilitation Assessment

Florida Educator Accomplished Practices: Continuous Improvement, Responsibility, and Ethics: Continuous Professional Development
 Professional Responsibility and Ethical Conduct

Admin Signature: _____ Date: _____

Date entered in Frontline: _____

This must be completed and approved before it is entered into Frontline. **Evaluations will be added to this training.**